

## VISION

A Christ-centered school community growing in the love and friendship of Jesus Christ in His Church and striving for peace in the social and ecological order.



## MISSION

*We, in Basic Education, commit ourselves – to Transformative Education as a Christ-centered school community dedicated to the integral formation of persons empowered to promote justice, peace, care for creation and solidarity.*

*Live Fully as God's Beloved!*  
School Thrust 2017-2018

June 21, 2017

Dear Parents and Guardians,

Welcome to the Grade 3 Family!

Thank you for choosing Assumption and sharing with our mission to form and bring out the best in your CHILD. To facilitate her adjustment to Grade 3, please take note of the following guidelines:

1. During class hours, parents, guardians, caregivers, and drivers who wait for the children must stay in the waiting area near the Main Gate.
2. Parents who wish to consult with teachers may request for appointments through your child's assignment notebook. Kindly wait for the teacher's confirmation.
3. Students must come and leave school in complete uniform from Monday to Friday, except during P.E. days. The official I.D. and name tag prepared by the teacher must be worn at all times.
4. **We encourage simplicity.** Having birthday parties and wearing jewelry in school are discouraged. Hair accessories, when appropriate, must be in shades of red, black, or white.
5. A locker will be provided for each child. **Please label all the things and materials of your child.** These include books, notebooks, pencils, pencil case, folders, and other personal belongings in the grooming kit. The grooming kit may either be a kiddie shoe box or small bag that can fit in the locker. It must contain the following:
  - extra underwear, shorts, and t-shirt
  - hand sanitizer
  - insect repellent
  - comb or hairbrush
  - cologne or powder
  - face towel and bath soap
  - two rolls of tissue
  - toothbrush and toothpaste
  - eating utensils (reusable spoon, fork, plate and glass)
  - eco-bag
  - rag

**The grooming kit should be ready on or before June 27, Tuesday.**



6. Prepare healthy food just enough for your daughter to finish. Food and drinks for recess and lunch should be placed in reusable food containers to minimize trash. Cloth placemat should be included in their lunch bag every day.

7. Below are the *codes* used in the notebooks and folders:

**CLE** - Christian Living Education  
**AKK** - Alay Kapwa at Kalikasan  
**CAE** - Communication Arts in English  
**AP** - Araling Panlipunan  
**Fil** - Filipino  
**Math** - Mathematics  
**Sci** - Science

**Pen** - Penmanship  
**CAST** - Creative Arts Sports Technology  
 (Music, Arts, Computer)  
**CIR** - Circular Folder  
**TF** - Test Folder  
**HR** - Homeroom  
**AN** - Assignment notebook

Please label using the format below:

<p>a. <b>For 9 notebooks:</b> CLE/AKK, CAE, AP, Fil, Math, Sci, Music, Computer and HR</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;">  <p style="text-align: right; margin: 0;"><b>CAE</b></p> <div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%; text-align: center;">             Communication Arts in English         </div> <p style="margin: 5px 0;">Name _____</p> <p style="margin: 5px 0;">Grade ___ Sec ___ Class No ___</p> </div>	<p>b. <b>For 10 folders:</b> CLE/AKK, CAE, AP, Fil, Math Sci, Pen, HR, TF, and CIR</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;">  <div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%; text-align: center;">             SUBJECT         </div> <div style="display: flex; justify-content: space-around; margin: 10px 0;"> <div style="border: 1px solid black; padding: 2px 5px;">CN</div> <div style="border: 1px solid black; padding: 2px 5px;">NAME</div> </div> <div style="border: 1px solid black; padding: 2px 5px; margin: 5px auto; width: 80%; text-align: center;">             LEVEL AND SECTION SY         </div> </div>
<p>c. <b>For books:</b></p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 60%;"> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;">             Name _____              Grade ___ Sec ___         </div> </div>	

- The assignment notebook (AN) must be covered (only in the spine) by an art/construction paper that represents your child's section color:
  - Section 1 - green
  - 2 - red
  - 3 - yellow
  - 4 - blue
  - 5 - purple
- Label the ART kit with your name, grade, and section on the upper left hand corner of the plastic envelope.

Name \_\_\_\_\_

Grade & Section \_\_\_\_\_

8. Payment of fees sent through your child must be in the exact amount and placed in a sealed and properly labeled envelope (i.e. name, grade and section, payment for \_\_\_\_\_).
9. The following are the subjects, names of teachers, and teacher-in-charge of each section:
  - a. Christian Living Education/AKK – Ms. Shaine Jimenez, Sections 1-5
  - b. Communication Arts in English – Ms. Regina Escolano, Sections 1, 2 and 5  
Ms. Glenda Remigio, Sections 3, 4 and 5
  - c. Mathematics – Ms. Ria Aventino, Sections 1 to 5
  - d. Science – Ms. Ann Libatique, Sections 1 to 5
  - e. Araling Panlipunan – Ms. Kristine Doronila, Sections 1 and 2;  
Ms. Moppet Carlos, Sections 3 and 4; Ms. Kiri Ramos, Section 5
  - f. Filipino – Ms. MJ Mabini, Sections 1 and 2; Ms. Lindy Reyes, Sections 3, 4 and 5
  - g. Computer/Art – Ms. Ivy Masaquel, Sections 1 to 5
  - h. Physical Education – Ms. Joanne Bibat, Ms. Joselyn Baldago, Ms. Cindy Monotilla  
Sections 1 to 5
  - i. Music – Ms. Laureen Igualada, Sections 1 to 5
  - j. Homeroom – Ms. MJ Mabini, Sections 1 to 5
  - k. Teachers-in-Charge (TICs) - Grade Three – 1 Ms. Shaine Jimenez  
Grade Three – 2 Ms. Regina Escolano  
Grade Three – 3 Ms. Lindy Reyes  
Grade Three – 4 Ms. Moppet Carlos  
Grade Three – 5 Ms. Ann Libatique
  - l. Class Adviser – Ms. MJ Mabini
  - m. Guidance Mentor – Ms. Clarissa Raquinel
10. Students come to school in P.E. uniform on their scheduled P.E. day.  
During swimming class, students bring a separate bag for their swimming materials which include:
 

<i>AA Swimsuit</i>	<i>extra shirt (plain white shirt or Fellowship Shirt)</i>
<i>AA Swimming cap</i>	<i>extra underwear</i>
<i>goggles (optional)</i>	<i>slippers</i>
<i>towel</i>	<i>plastic bag</i>
<i>shampoo and soap</i>	

 All swimming materials must be labeled.
11. Regularly check and sign your child's assignment notebook as well as CIR folder for circulars from the school. **Kindly return all reply slips the following school day.**

please see next page...

REPLY SLIP

CN \_\_\_\_\_

Date \_\_\_\_\_

Dear Ms. MJ,

We have read the circular regarding Grade 3 Guidelines and we will be guided accordingly.  
Thank you.

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Grade & Section

\_\_\_\_\_  
Signature of Parent Over Printed Name

12. All students are required to have a **GO bag**. It must contain the following:

- 1/2 liter bottle of drinking water
- 1 high energy snack (unsalted nuts, energy bar, granola)
- one set change of underwear and clothes
- family photo
- bandage
- whistle
- Small flashlight
- personal medications (for those with special conditions)
- Povidone Iodine (Betadine)
- cotton
- garbage bag

**The GO bag should be ready on or before June 27, Tuesday.**

Your cooperation and support will be of great help to us as we journey together in accompanying your child throughout the school year.

Let this be a fruitful and God-filled year for both the home and the school. We count on your enthusiasm in working with us.

Sincerely yours,

  
MRS. MARY JANE M. MABINI  
Grade 3 Class Adviser

Noted by:

  
MRS. MARIA LUZ P. SAN ANDRES  
Director for Student Affairs and Services