

VISION

A Christ-centered school community
growing in the love and friendship
of Jesus Christ in His Church
and striving for peace
in the social and ecological order



MISSION

*We, in Basic Education, commit ourselves –
to Transformative Education
as a Christ-centered school community
dedicated to the integral formation of persons
empowered to promote justice, peace,
care for creation and solidarity.*

*Reclaim our JOY as God's beloved!
School Thrust 2018-2019*

June 26, 2018

Dear Parents and Guardians,

Welcome to the Grade 3 Family!

Thank you for choosing Assumption and sharing with our mission to form and bring out the best in your CHILD. To facilitate her adjustment to Grade 3, please take note of the following guidelines:

1. During class hours, parents, guardians, caregivers, and drivers who wait for the children must stay in the waiting area located at the parking area near the Main Gate.
2. Parents who wish to consult with teachers may request for appointments through your child's assignment notebook. Kindly wait for the teacher's confirmation.
3. Students must come and leave school in complete uniform from Monday to Friday, except during P.E. days. The official I.D. and name tag prepared by the teacher must be worn at all times.
4. **We encourage simplicity.** Having birthday parties and wearing jewelry in school are discouraged. Hair accessories, when appropriate, must be in shades of red, black, or white.
5. A locker will be provided for each child. **Please label all the things and materials of your child.** These include books, notebooks, pencils, pencil case, folders, and other personal belongings in the grooming kit. The grooming kit may either be a kiddie shoe box or small bag that can fit in the locker (*size of locker: length=14 inches, width=10 inches, height=10 inches*). It must contain the following:
 - extra underwear, shorts, and t-shirt
 - hand sanitizer
 - insect repellent
 - comb or hairbrush
 - cologne or powder
 - face towel and bath soap
 - two rolls of tissue
 - toothbrush and toothpaste
 - eating utensils (reusable spoon, fork, plate and glass)
 - eco-bag
 - rag

The grooming kit should be ready on or before July 2, Monday.



6. Prepare healthy food just enough for your daughter to finish. Food and drinks for recess and lunch should be placed in reusable food containers to minimize trash. Cloth placemat should be included in their lunch bag every day.

7. Below are the *codes* used in the notebooks and folders:

CLE - Christian Living Education
AKK - Alay Kapwa at Kalikasan
CAE - Communication Arts in English
AP - Araling Panlipunan
Fil - Filipino
Math - Mathematics
Sci - Science

Pen - Penmanship
CAST - Creative Arts Sports Technology
 (PE, Music, Arts, Computer)
CIR - Circular Folder
TF - Test Folder
AN - Assignment notebook

Please label using the format below:

<p>a. For 4 notebooks: CLE/AKK/CAST, CAE, AP/Fil, Math/Sci</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;">  <p style="margin: 0;">CAE</p> <div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%;"> <p style="margin: 0; text-align: center;">Communication Arts in English</p> </div> <p style="margin: 5px 0 0 0;">Name _____ Grade ___ Sec ___ Class No ___</p> </div>	<p>b. For 10 folders: CLE/AKK, CAE, Pen, AP, Fil, Math, Sci, CAST, CIR, TF</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;">  <div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%;"> <p style="margin: 0; text-align: center;">SUBJECT</p> </div> <div style="display: flex; justify-content: space-around; margin: 10px 0;"> <div style="border: 1px solid black; padding: 5px; width: 30%;">CN</div> <div style="border: 1px solid black; padding: 5px; width: 30%;">NAME</div> </div> <div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%;"> <p style="margin: 0; text-align: center;">LEVEL AND SECTION SY</p> </div> </div>
<p>c. For books:</p> <div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 60%;"> <div style="border: 1px solid black; padding: 5px; margin: 5px auto; width: 80%;"> <p style="margin: 0;">Name _____ Grade _____ Sec _____</p> </div> </div>	

- The assignment notebook (AN) must be covered (only in the spine) by an art/construction paper that represents your child's section color:
 - Section 1 - green
 - 2 - red
 - 3 - yellow
 - 4 - blue
 - 5 - purple
8. Payment of fees sent through your child must be in the exact amount and placed in a sealed and properly labeled envelope (i.e. name, grade and section, payment for _____).

9. The following are the subjects, names of teachers, and teacher-in-charge of each section:
- a. Christian Living Education/AKK – Ms. Shaine Jimenez, Sections 1-5
 - b. Communication Arts in English – Ms. Glenda Remigio, Sections 1 and 2;
Ms. Redge Escolano, Sections 3 and 4; Ms. Yvette Zulueta, Section 5
 - c. Mathematics – Ms. Isay Hontiveros, Sections 1, 2 and 3;
Ms. Rachel Agcaoili, Section 4; Ms. Ria Aventino, Section 5
 - d. Science – Ms. Allen Serrano, Sections 1 to 5
 - e. Araling Panlipunan – Ms. Moppet Carlos, Sections 1 to 5
 - f. Filipino – Ms. MJ Mabini, Sections 1 and 2; Ms. Lindy Reyes, Sections 3, 4 and 5
 - g. Computer/Art – Ms. Jewel Esparagoza, Sections 1 to 5
 - h. Physical Education – Ms. Joanne Bibat, Ms. Joselyn Baldago, Ms. Cindy Monotilla,
Mr. Michael Reglos, Sections 1 to 5
 - i. Music – Ms. Laureen Egualada, Sections 1 to 5
 - j. Homeroom – Ms. MJ Mabini, Sections 1 to 5
 - k. Teachers-in-Charge (TICs) - Grade 3 – 1 Ms. Shaine Jimenez
Grade 3 – 2 Ms. Glenda Remigio
Grade 3 – 3 Ms. Redge Escolano
Grade 3 – 4 Ms. Allen Serrano
Grade 3 – 5 Ms. Lindy Reyes
 - l. Class Adviser – Ms. MJ Mabini
 - m. Guidance Mentor – Ms. Clarissa Raquinel

10. Students come to school in P.E. uniform on their scheduled P.E. day.
During swimming class, students bring a separate bag for their swimming materials which include:

<i>AA Swimsuit</i>	<i>extra shirt (plain white shirt or Fellowship Shirt)</i>
<i>AA Swimming cap</i>	<i>extra underwear</i>
<i>goggles (optional)</i>	<i>slippers</i>
<i>towel</i>	<i>plastic bag</i>
<i>shampoo and soap</i>	

All swimming materials must be labeled.

11. Regularly check and sign your child's assignment notebook as well as CIR folder for circulars from the school. **Kindly return all reply slips within three days.**

please see next page...

REPLY SLIP

CN _____

Date _____

Dear Ms. MJ,

We have read the circular regarding Grade 3 Guidelines and we will be guided accordingly.
Thank you.

Name of Student

Grade & Section

Signature of Parent Over Printed Name

12. All students are required to have a **GO bag**. It must contain the following:

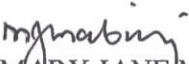
- 1/2 liter bottle of drinking water
- 1 high energy snack (unsalted nuts, energy bar, granola)
- one set change of underwear and clothes
- family photo
- bandage
- Whistle
- Small flashlight
- personal medications (for those with special conditions)
- Povidone Iodine (Betadine)
- cotton
- garbage bag

The GO bag should be ready on or before July 2, Monday.


Your cooperation and support will be of great help to us as we journey together in accompanying your child throughout the school year.

Let this be a fruitful and God-filled year for both the home and the school. We count on your enthusiasm in working with us.

Sincerely yours,


MRS. MARY JANE M. MABINI
Grade 3 Class Adviser

Noted by:


MRS. MARIA LUZ P. SAN ANDRES
Director for Student Affairs and Services